

October 17, 2018

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson and Dale Boisselle.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: L. Cooper made a motion, seconded by J. Firlik to approve the 10/10/2018 meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Inland Wetland & Watercourses Commission, Family Day Committee, and Economic Development Commission):** L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

**b. Consider & Act on Proposal to Furnish and Install a New Generator at Sterling Community School, 251 Sterling Road:** The Board of Selectmen received the following bids to furnish and install a new standby generator at Sterling Community School, 251 Sterling Road: 1) Millennium Electric, LLC, \$79,395 plus \$320 for Performance and Payment Bond for a final bid in the amount of \$79,715; 2) Northeast Generator Co., \$96,745 plus \$1,650 for Performance and Payment Bond for a final bid in the amount of \$98,395; 3) Prime Electric, LLC, \$89,000 plus \$8,900 for Performance and Payment Bond for a final bid in the amount of \$97,900; and 4) RicMan Enterprises, LLC, \$80,953 plus \$2,428.57 for Performance and Payment Bond for a final bid in the amount of \$83,381.57.

J. Firlik made a motion, seconded by L. Cooper to award the bid pending final approval from the Board of Finance for the purchase and installation of one (1) new standby generator at the Sterling Community School, 251 Main Street to Millennium Electric, LLC, 999 Ekonk Hill Road, Voluntown, CT 06384 in the amount of \$79,395 plus \$320 for Performance and Payment Bond making the final total \$79,715. All voted in favor of the motion.

L. Cooper made a motion, seconded by J. Firlik to request an expenditure not to exceed \$10,000 for startup fuel and contingency funds, and \$10,000 for the removal of emergency batteries in the school lighting system from the Board of Finance. The final total to purchase and install one (1) new standby generator at the Sterling Community School is \$99,715. All voted in favor of the motion. Frank Bood, Chairman of the Energy Commission notified Michael Avery of Millennium Electric, LLC of the Energy's Commission's recommendation to the Board of Selectmen to award the bid to Millennium Electric, LLC to furnish and install one (1) new standby generator at the Sterling Community School. J. Gustavson received an email dated 10/17/2018 from M. Avery of Millennium Electric, LLC outlining a proposed payment schedule (copy on file).

L. Cooper made a motion, seconded by J. Firlik to approve the following proposed payment schedule: One hundred (100) percent upon contract award and proof of purchase of the generator in the amount of \$43,750; fifty (50) percent up front, fifty (50) percent upon substantial competition of electrical in the amount of \$19,530; fifty (50) percent up front, fifty (50) percent upon completion of fencing in the amount of \$4,400; fifty (50) percent up front, fifty (50) percent upon completion of site work in the amount of \$11,715; and one hundred (100) percent of Performance and Payment Bond in the amount of \$320. All voted in favor of the motion.

New Business:

**a. Request of Refund of Excess Tax Payments:** J. Firlik made a motion, seconded by L. Cooper to approve the request of refunds to: 1) Stephen M. Dzurnak, 444 Ekonk Hill Road, Sterling, CT 06377 for \$73.53; 2) Kevin C. & Lori L. Merchant, 427 Valley View Road, Sterling, CT 06377-1615 for \$35.36; 3) Laura A. Pailthorpe, 478 Goshen Road, Waldoboro, ME 04572 for \$10.54; and 4) Richard Smith, Jr., 187 Calvin French Road, Sterling, CT 06377-1524 for \$4.06. All voted in favor of the motion.

**b. Resignation of Megan Johnson from Agricultural Commission:** J. Gustavson reported that she received a letter dated 10/15/2018 from Megan Johnson stating, "I, Megan Johnson, am writing

this letter of resignation from the Sterling Agriculture Commission due to the fact I no longer live in the Town (copy on file). L. Cooper made a motion, seconded by J. Firlik to accept Megan Johnson's resignation from the Sterling Agricultural Commission with regrets. All voted in favor of the motion.

**c. Consider & Act on Moving Alternate Christine Farrugia to Regular Commission Member (3 yr. term expiring 3/12/2019) and Appointment of Karolyn Jordan as an Alternate Member to the Agricultural Commission (1 yr. term expiring 3/12/2019):** J. Firlik made a motion, seconded by L. Cooper to move Alternate Christine Farrugia, 641 Snake Meadow Hill Road, Sterling, CT 06377 as a regular member to a three (3) year term expiring 3/12/2019 replacing Megan Johnson and to appoint Karolyn Johnson, 337 Sawmill Hill Road, Sterling, CT 06377 as an alternate member to a one (1) year term expiring 3/12/2019 replacing Christine Farrugia to the Sterling Agricultural Commission. All voted in favor of the motion.

**d. Consider & Act on 90 Day Extension for the Filing of the Mylars for Sterling Materials North and South Sites Excavation Permit Applications for Property Located at 220 and 258 Newport Road:** R. Gray reported that he received a letter from Bruce Woodis of KWP Associates, dated 10/11/2018 requesting an extension of ninety (90) days for the filing of the mylars for both Sterling Materials North and Sterling Materials South. L. Cooper made a motion to grant the filing of the mylars for both Sterling Materials North and Sterling Materials South for property located at 220 and 258 Newport Road expiring 1/21/2019. All voted in favor of the motion.

Any Other Business: 1) **Computer Assessment Committee:** Dale Boisselle, recording secretary for the Computer Assessment Committee discussed the computer upgrades for the Sterling Municipal Building located at 1183 Plainfield Pike and asked for guidance on how to proceed. The Computer Assessment Committee is recommending replacing all computers with i7 processors rather than i5 processors. Discussion was also held on whether to replace all the computers at the same time or on a rotating basis. It was the consensus of the Board of Selectmen to create a bid sheet and solicit bids for the replacement of forty (40) percent of the computers, replacement of all the computers, i5 processors and i7 processors. 2) **Resignation of Christopher Turner from Planning and Zoning Commission:** R. Gray reported that he received a resignation letter dated 10/15/2018 from Christopher Turner stating, "At this time I would like to submit my resignation, effective immediately, from the Planning and Zoning Commission. As much as I enjoy being part of the Commission, my schedule is preventing me from attending future meetings. I wish everyone the best (copy on file). J. Firlik made a motion, seconded by L. Cooper to accept Christopher Turner's resignation from the Planning and Zoning Commission with regrets. All voted in favor of the motion. 3) **Consider & Act on Moving Alternate Victoria Robinson-Lewis to Regular Commission Member (3 yr. term expiring 12/01/2020) to the Planning and Zoning Commission:** L. Cooper made a motion, seconded by J. Firlik to move alternate Victoria Robinson-Lewis, 791 Margaret Henry Road, Sterling, CT 06377 as a regular member to a three (3) year term expiring 12/01/2020 replacing Christopher Turner. All voted in favor of the motion. 4) **Request from Energy Committee to Move Jon Turban to an Alternate Member of the Energy Committee and Appoint Russell Bonner as a Regular Member:** R. Gray reported that at the Energy Committee meeting held on Thursday, 10/11/2018 a motion was made to move Jon Turban as an alternate member and to appoint Russell Bonner as a regular member to the Energy Committee. J. Gustavson stated according to the Ordinance Establishing a Permanent Energy Committee; the Committee shall consist of nine (9) members who shall be appointed by the Board of Selectmen. The Energy Committee is not composed of alternates. R. Gray stated that he will inform Frank Bood, Chairman of the Energy Committee that if/when a committee member resigns the Board of Selectmen would then appoint R. Bonner to replace that individual.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 6:43 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary